

MASS TRANSIT DEPARTMENT BOARD

BOARD ACTION

DATE 03/22/05	REFERENCE NO. 05-18	SUBJECT: Solicitation No. 2005-113 Grounds Maintenance-Mass Transit Facility	ITEM NO: 2c
BACKGROUND: On the agenda today is the award for Solicitation No. 2005-113 Grounds Maintenance-Mass Transit Facility. There were 28 bids solicited (25 local) and 5 bids were received. Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated to, "Green Scene, Inc.", this vendor has provided the Best Value Bid, from responsible offerors. This is a Best Value Procurement as noted in the back-up materials. The vendor gives the City a 1% discount on payment, if paid within 10 days. This is a five [5] year requirements Contract.			
RECOMMENDATION: It is therefore recommended that the Chairman of the Mass Transit Board authorize the Purchasing Director to award Solicitation No. 2005-113 Grounds Maintenance-Mass Transit Facility for a total estimated award of \$60,320.00			
DISPOSITION BY TRANSIT BOARD: APPROVED			SECRETARY
OTHER (DESCRIBE)			
SUBMITTED BY:			DATE:

DATE: March 11, 2005
TO: Mass Transit Board Secretary
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313
THRU: Aurora Wells
Bid Clerk ext. 4038

Please place the following item on the **MASS TRANSIT BOARD MEETING**
agenda for the Council Meeting of **MARCH 22, 2005**.

Item should read as follows:

Solicitation No. 2005-113 Grounds Maintenance-Mass Transit Facility
Award to: Green Scene, Inc.
 El Paso, Texas 79935
Item (s): All
Amount: \$12,064.00 (estimated yearly)

Department: Sun Metro
Funds available: 60600005-502221
Funding source: Mass Transit General Revenue Fund
Total award: \$60,320.00 (estimated)
District (s): All

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated to, "Green Scene, Inc.", this vendor has provided the Best Value Bid, from responsible offerors. This is a Best Value Procurement as noted in the back-up materials.

The vendor gives the City a 1% discount on payment, if paid within 10 days.

This is a five [5] year requirements Contract.

Contact person: Frank Velo, Procurement Analyst at 541-4320.

AGENDA FOR: **MARCH 22, 2005**

**CITY OF EL PASO, TEXAS
REQUEST FOR BOARD ACTION (RBA)**

DEPARTMENT: PURCHASING DEPARTMENT

AGENDA DATE: **MARCH 22, 2005**

CONTACT PERSON/PHONE: Frank Velo – Procurement Analyst, 541 4320

DISTRICT(S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

To approve award of Request for Invitation for Bid 2005-113, titled “Grounds Maintenance – Mass Transit Facility” for the Mass Transit Department in the estimated amount of \$60,320.00. Green Scene, Inc. has provided the Best Value Bid.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This Bid is for on going grounds maintenance of Mass Transit Facility.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, the Mass Transit Board awarded prior Contract, Bid 2002-079 on February 26, 2002.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Funding is to be provided by the Mass Transit General Revenue Fund; account numbers are 60600005-502221.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A: N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: March 10, 2005

PROJECT: GROUNDS MAINTENANCE – MASS TRANSIT FACILITY

BID NO: 2005-113

BUDGET NO: 60600005-502221

FUNDING SOURCE: MASS TRANSIT GENERAL REVENUE FUND

REPRESENTATIVE DISTRICT(S): ALL

RECOMMENDATION: GREEN SCENE, INC
EL PASO, TEXAS 79935

ESTIMATED YEARLY AMOUNT: \$12,064.00

Purchasing and the Mass Transit [Sun Metro] Departments recommend award as indicated to, "Green Scene, Inc.", this vendor has provided the Best Value Bid, from responsible offerors. This is a Best Value Procurement as noted in the back-up materials.

The vendor gives the City a 1% discount on payment, if paid within 10 days.

This is a five [5] year requirements Contract.

IIFB SOLICITED	<u>28</u>
IFB LOCALS	<u>25</u>
IFB RECEIVED	<u>05</u>
NO BIDS	<u>00</u>

ESTIMATED TOTAL AWARD \$60,320.00

MASS TRANSIT: APPROVED _____ REJECTED _____ BOARD SECRETARY _____

APPROVED: _____ BOARD MEETING OF: March 22, 2005



BYRON E. JOHNSON
DIRECTOR OF PURCHASING 



DATE: 02-24-05

TO: Frank Velo, Procurement Analyst
FROM: Gabriel Munoz, Facility Maintenance Spvsr.
THROUGH: Raul Perez, Jr., Maintenance Manager
SUBJECT: Grounds Maintenance Contract – 2005-113

Sun Metro recommends Green Scene, Inc., as the lowest, responsive bidder to be awarded the grounds maintenance contract for our grounds located at the depot, administration and the maintenance shop facilities.

The estimated cost per year will be \$12,064.00.

Funding source for this contract is as follows:

Index: 600005
Subobject: 502221
Fund is regular budget
Requisition #2005005270

Let me know if you need additional information.

GM/mm



MEMO TO THE FILE

Green Scene had the lowest price, and did answer in writing as required items e, f, g & h.

Maheir Janitorial was the second lowest but they don't have any experience with grounds maintenance. The City of El Paso has also had to terminate prior janitorial contracts for non-compliance.

Native Contractors, Inc. & Mario Gonzalez Landscape and Lawn Maintenance were non-responsive. Did not supply items e, f, g, & h as required.

Sun Scenes Inc. DBA The Growing Concern did comply, was responsive and responsible bidder but submitted the highest offeror.

SECTION F

EVALUATION FACTORS FOR AWARD

1. All offers are subject to the terms and conditions of this solicitation. Material exceptions to the terms and conditions, or failure to meet the City's minimum specifications, shall render the offer non-responsive to the solicitation.
 2. Any award made under this solicitation shall be made to the bidder who provides goods and services, other than professional services as defined by Section 2254.002 of the Government Code, at the "Best Value" for the City of El Paso. **Factors** to be considered in determining "Best Value" are:
 - a] Price
 - b] Reputation of the bidder and the bidder's service
 - c] The quality of the bidder's past relationship with the City of El Paso.
 - d] Compliance in performing of other City of El Paso Contracts
 - e] *Employee Medical Benefit Coverage and other benefits***
 - f] *Wages paid to Employees***
 - g] *Certification and Training guidelines for Personnel***
 - h] *Safety Program***
- ***PLEASE REPLY IN WRITING TO ABOVE ITEMS "E" THROUGH "H".
3. Only one single contract shall be awarded as the result of this solicitation.
 4. Prompt payment discounts will be considered when determining the apparent lowest bidder, providing the City is allowed at least ten (10) days in which to take advantage of the discount.



GREEN SCENE, INC.
WHOLESALE FOLIAGE
10950-B PELLICANO • (915) 594-2900
EL PASO, TEXAS 79935

February 1, 2005

City of El Paso
ATTN: Director of Purchasing
P.O. Box 1919
El Paso, Tx 79999-1919

RE: RESPONSE TO EVALUATION FACTORS FOR AWARD.

- Item E: Company Medical Insurance is not available. Green Scene offers Accidental Insurance coverage to employees on a voluntary basis that is deducted from weekly paycheck. Green Scene offers a Simple IRA plan to employees on a voluntary basis that is deducted from weekly paycheck.
- Item F: Green Scene starts new employees at \$5.50/hr, Monday – Friday, average 40 hours/week with increases in wages based on job performances.
- Item G: New employees are instructed and supervised with operating procedures in regards to safety for themselves and other employees by experienced crew chiefs with whom they are placed.
- Item H: Regular safety meetings with regard to equipment operation and general safety procedures are held on a regular basis, for new employees and if needed. Work force commission / Osha posters are in plain view in English and Spanish and are presented to employees at time of hire.

We appreciate the opportunity to bid your landscape / maintenance work. If you have any questions please do not hesitate to call.

Sincerely,
GREEN SCENE, INC.

Bradley N. Gelo
President

ESTIMATE & PAYMENT TERMS AGREED TO / DATE

P.O. # IF APPLICABLE

CITY OF EL PASO BID TABULATION

BID ITEM: GROUNDS MAINTENANCE - MASS TRANSIT FACILITY						BID # 2005-113			
BID DATE: FEBRUARY 9, 2005						DEPARTMENT: SUN METRO			
		GREEN SCENE INC. EL PASO, TX		MAHEIR JANITORIAL SERVICE EL PASO, TX		MARIO GONZALEZ LANDSCAPE AND LAWN MAINTENANCE EL PASO, TX		NATIVE CONTRACTORS, INC. EL PASO, TX	
ITEM	DESCRIPTION	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.
1.	GROUNDS MAINTENANCE MASS TRANSIT GROUNDS ESTIMATED HOURS PER YEAR: 832 [SEE SECTION B, ITEMS I & II)	\$14.50	\$12,064.00	\$15.50	\$12,896.00	\$30.00	\$24,960.00	\$22.75	\$18,928.00
PAYMENT TERMS:		NET - 30 DAYS		1% - 10 DAYS		10% - 10 DAYS		.5 % - 10 DAYS .4% - 20 DAYS .3% - 30 DAYS	
BIDDER'S PROMISED PERFORMANCE DATE:		10 CALENDAR DAYS		NONE STATED		3 CALENDAR DAYS		10 CALENDAR DAYS	
IF BIDDER DOES NOT SPECIFY A PERFORMANCE DATE, THE CITY'S PERFORMANCE DATE SHALL PREVAIL. A PERFORMANCE DATE LATER THAN THE CITY'S PERFORMANCE DATE MAY BE CAUSE FOR THE REJECTION OF THE BID.									

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: *J. Veto*

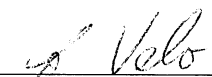
DATE: 02.15.05

2005-113 GROUNDS MAINTENANCE - MASS TRANSIT FACILITY - SUN METRO DEPARTMENT

CITY OF EL PASO BID TABULATION

BID ITEM: GROUNDS MAINTENANCE - MASS TRANSIT FACILITY						BID # 2005-113			
BID DATE: FEBRUARY 9, 2005						DEPARTMENT: SUN METRO			
		SUN SCENES INC. dba THE GROWING CONCERN EL PASO, TX							
ITEM	DESCRIPTION	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.	HRLY. UNIT PRICE	ANN. EST. TOTAL AMT.
1.	GROUNDS MAINTENANCE MASS TRANSIT GROUNDS ESTIMATED HOURS PER YEAR: 832 [SEE SECTION B, ITEMS I & II)	\$19.95	\$16,598.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PAYMENT TERMS:		NET - 30 DAYS							
BIDDER'S PROMISED PERFORMANCE DATE:		10 CALENDAR DAYS							
IF BIDDER DOES NOT SPECIFY A PERFORMANCE DATE, THE CITY'S PERFORMANCE DATE SHALL PREVAIL. A PERFORMANCE DATE LATER THAN THE CITY'S PERFORMANCE DATE MAY BE CAUSE FOR THE REJECTION OF THE BID.									
BIDS SOLICITED: 28		BIDS RECEIVED: 5		BIDS LOCAL: 25		NO BID: 0			

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 
 DATE: 02.15.05

A & M LAWN SERVICE
P.O. BOX 221061
EL PASO, TEXAS 79913

ARRIBA MAINTENANCE
ATTN: MR. SAM LUJAN
P.O. BOX 3960
FABENS. TEXAS 79838

MARTINEZ IRRIGATION &
LANDSCAPING
ATTN: MR. LALO MARTINEZ
7724 TOLTEC DR.
EL PASO, TEXAS 79912

THE GROWING CONCERN
1918 BASSETT AVE.
EL PASO, TEXAS 79901

LAWN SERVICE OF EL PASO
14572 ALAMEDA AVE.
CLINT, TEXAS 79836

LEDESMA'S TREE & GARDEN
SERVICE
ATTN: GEORGE/RICHARD LEDESMA
9020 CUERNAVACA DE.
EL PASO, TEXAS 79907

LUBBOCK LAWN SERVICE
1600 OXBOW DR.
EL PASO, TX 79927

PRIDE MAINTENANCE
1918 E. YANDELL DR
EL PASO, TEXAS 79903

FOE

SOTO'S LAWN SERVICE
208 GRAPHITE DR.
EL PASO, TX 79932

GREEN SECENE, INC
3719 SHELL ST.
EL PASO. TEXAS 79925

GREEN PLANET LANDSCAPING
272 MULBERRY AVE.
EL PASO, TX 79932

HUMPHREY LESTER LAND
160 MCCUTCHEON WAY
EL PASO, TEXAS 79932

JOE'S TREE SERVICE
7183 CASA ROJA
EL PASO, TEXAS 79835

ACCENT LANDSCAPING &
SPRINKLERS
150 EASY WAY LN.
EL PASO, TEXAS 79932

SEAL RIGHT
ATTN: TONY PONCE
14290 NORTH LOOP DR.
CLINT, TX 79836

RAFAEL MORALES
10916 LOMA DE COLOR
EL PASO, TEXAS 79934

1/8/02 Plu bid pkg. ceg
ATTN: RICHARD T. GLENN
BORDER TM INDUSTRIES, INC.
5310 EL PASO DRIVE
EL PASO, TX 79905

ATTN: MARY VASQUEZ
MARY'S QUALITY JANITORIAL
11825 DON MEREDITH
EL PASO, TX 79936

BICYCLE WORLD
4026D NORTH MESA
EL PASO, TEXAS 79902
ATTN: PETE SALDIVAR

mail out bid
1/16/02 m.

AUTO ZONE
ATTN: JUAN GONZALEZ
5900 ALAMEDA
EL PASO. TEXAS 79905

mail out bid pkg. m.

1/10/02 Plu bid pkg. ceg
5/22/02 added to bidders list ceg
ATTN: ADRIAN MENDOZA
BUILDING EXPRESSIONS
P. O. BOX 1247
CANUTILLO, TX 79835

1/24/02
A CUT ABOVE
10101 WOLVERINE DR.
EL PASO, TEXAS 79924
ATTN: CHARLES R. WATER G.M

1/24/02
LEDESMA'S
P.O. BOX 290480
EL PASO, TEXAS 79929

ATTN: MARIO GONZALEZ
EVERGREEN LAWN SERVICE
2637 CEYLON
EL PASO, TX 79925

LEONY & ASSOCIATES dba
THE TREE SPECIALISTS
2904 CAMARENA
EL PASO, TX 79936

BID INFORMATION SERVICE (ALL BIDS ARE ADVERTISED)

**BID NET PROCESSING CENTER
P.O. BOX 5600
ALBANY, NEW YORK 12205**

**GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TEXAS 79901**

**EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TEXAS 79903**

**EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TEXAS 79999**

**CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TEXAS 79902**

**SAM'S CLUB
7970 NORTH MESA
EL PASO, TEXAS 79932**

**SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TEXAS 79923**

**COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TEXAS 79902**

**BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TEXAS 79901**